

## HOW TO APPLY ONLINE

A . OPEN HOME PAGE OF THE COLLEGE WEBSITE

<http://www.sonadadegreecollege.org/>

Read all the information in the website before filling up the forms

( must use Firefox OR Google Chrome Web Browser )

B CLICK ON APPLY ONLINE ADMISSION BUTTON

The screenshot displays the website's navigation menu with buttons for 'New Applicant Registration', 'Submit Online Application', 'Password Recovery', 'Download Bank Chalan', and 'Pay Online'. Below the menu, five distinct blocks are presented, each with a vertical label on the left:

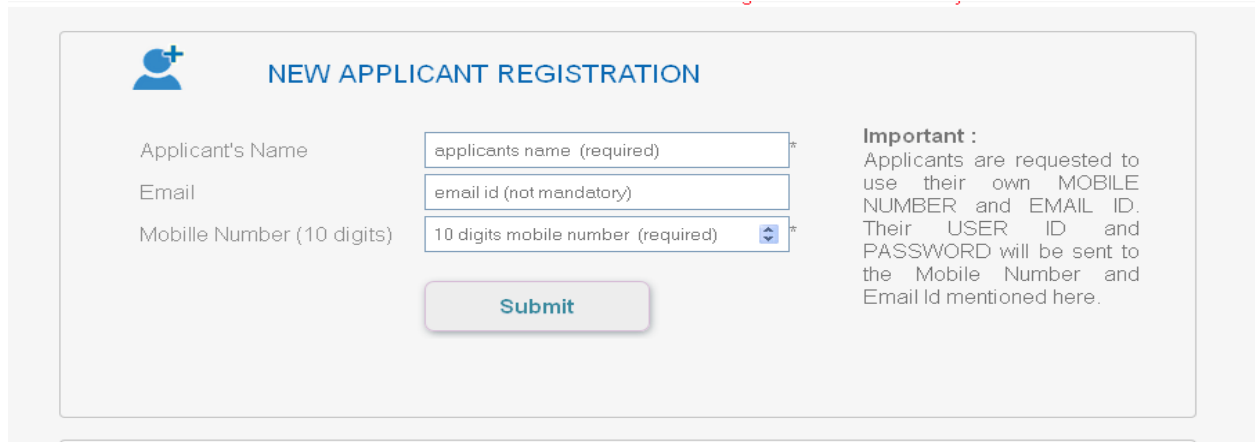
- BLOCK 1: NEW APPLICANT REGISTRATION**  
Fields: Applicant's Name (required), Email (not mandatory), Mobile Number (10 digits, required).  
Important: Applicants are requested to use their own MOBILE NUMBER and EMAIL ID. Their USER ID and PASSWORD will be sent to the Mobile Number and Email Id mentioned here.
- BLOCK 2: APPLICANT LOGIN ( Submit Online Application Now)**  
Fields: Mobile Number (10 digits, required), Login User ID (check your SMS or Email above), Password (check your SMS or Email above).  
Important: If the Applicant is already registered, enter the Registered Mobile Number, User ID and Password received through SMS or EMAIL, and click on SUBMIT to Login.
- BLOCK 3: FORGET PASSWORD ? (Enter your registered mobile number)**  
Fields: Mobile Number (10 digits, required), Verification Code (10037066), Enter Verification Code (enter above verification code here).  
Important: If the Applicant is already registered, enter the Registered Mobile Number, and click on SUBMIT. User ID and Password will be sent through SMS.
- BLOCK 4: DOWNLOADS. ( Bank Chalan for Reg. Fees and Application Form)**  
Fields: Mobile Number (10 digits, required), Verification Code (10037066), Enter Verification Code (enter above verification code here).  
Important: If the Applicant is already registered, and Online Application Data is submitted, then enter the Registered Mobile Number and CLICK on SUBMIT button to download Bank Deposit Chalan for Registration Fee.
- BLOCK 5: ONLINE PAYMNT (Registration Fee For Online Application)**  
Fields: Mobile Number (10 digits, required), Verification Code (10037066), Enter Verification Code (enter above verification code here).

### C. REGISTER USER NAME / APPLICANT'S NAME AND MOBILE NUMBER

(FOR FIRST TIME USER)

IN BLOCK 1 ENTER APPLICANT'S NAME, EMAIL ID AND MOBILE NUMBER IN THE RELEVANT BOXES AND CLICK ON **SUBMIT** BUTTON.

[ EMAIL ID IS NOT MANDATORY, USER CAN KEEP THIS AS BLANK ]

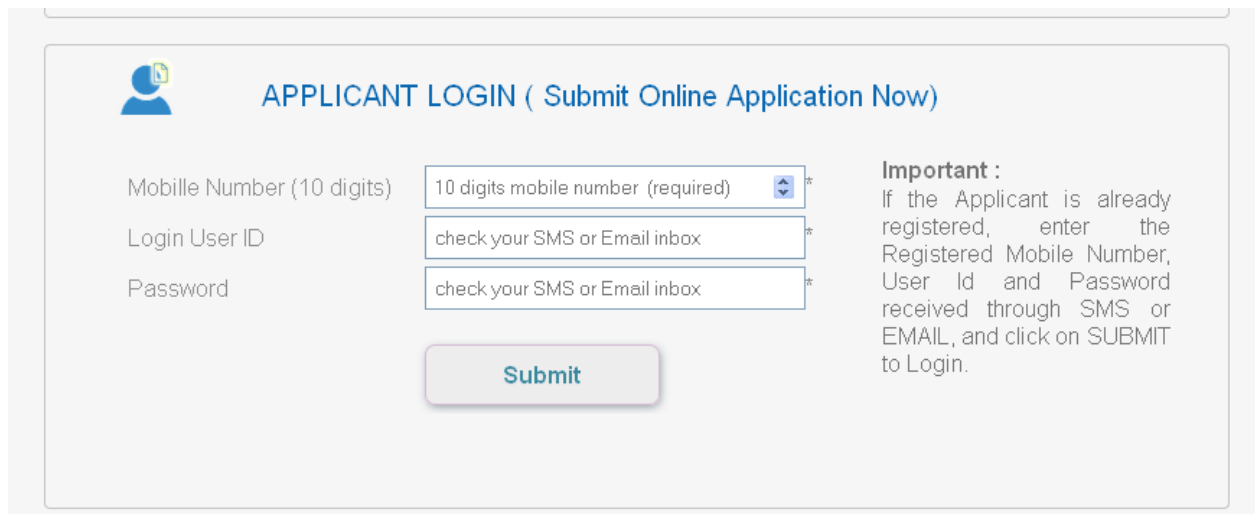


The screenshot shows a web form titled "NEW APPLICANT REGISTRATION". On the left, there is a blue icon of a person with a plus sign. The form contains three input fields: "Applicant's Name" with the placeholder text "applicants name (required)", "Email" with the placeholder text "email id (not mandatory)", and "Mobile Number (10 digits)" with the placeholder text "10 digits mobile number (required)". Each field has an asterisk to its right. Below the fields is a blue "Submit" button. On the right side of the form, there is an "Important:" section with the following text: "Applicants are requested to use their own MOBILE NUMBER and EMAIL ID. Their USER ID and PASSWORD will be sent to the Mobile Number and Email Id mentioned here."

AFTER SUCCESSFUL SUBMISSION, AN SMS WILL BE SENT TO THE MOBILE NO WITH USER ID AND PASSWORD .

### D. APPLICATION SUBMISSION

ENTER THE USER ID AND PASSWORD RECEIVED THROUGH SMS (MENTIONED IN C ) IN BLOCK 2 AND CLICK ON SUBMIT .



The screenshot shows a web form titled "APPLICANT LOGIN ( Submit Online Application Now)". On the left, there is a blue icon of a person with a lock. The form contains three input fields: "Mobile Number (10 digits)" with the placeholder text "10 digits mobile number (required)", "Login User ID" with the placeholder text "check your SMS or Email inbox", and "Password" with the placeholder text "check your SMS or Email inbox". Each field has an asterisk to its right. Below the fields is a blue "Submit" button. On the right side of the form, there is an "Important:" section with the following text: "If the Applicant is already registered, enter the Registered Mobile Number, User Id and Password received through SMS or EMAIL, and click on SUBMIT to Login."

Fill in all the fields with correct data and click on 'Save' button in the following page.

Application for Admission for Session :

Centre :

Fees Amount (Rs.) :

Applicant's Name :

Father's Name :

Mother's Name :

Date of Birth (dd-mm-yyyy) :  -  -

Sex :

Blood Group :

Mother Tongue :

Permanent Address :

Dist. :  State :  PIN No. :

Corresponding Address (compulsory for outside students only) (If it is not applicable put NA) :

Dist. :  State :  PIN No. :

Nationality :

Religion :

Minority :

Physically Challenged :

SPL :

Email ID (not mandatory) :

Board / Council in 10+2 Exam. :

Roll/WBCHSE/IndexNo/SC/No/No(CBSE) in 10+2 :  No. ONLY FOR WBCHSE

Year of Passing 10+2 Exam. :

Medium in 10+2 Exam. :

Name of Institution Last Attended :

Address of Institution Last Attended :

Marks Details in 10+2 Exam. :

SUBJECT	FULL MARKS	MARKS OBTAINED
ENGLISH	100	<input type="text"/>
—SELECT SUBJECT—	100	<input type="text"/>
—SELECT SUBJECT—	100	<input type="text"/>
—SELECT SUBJECT—	100	<input type="text"/>
—SELECT SUBJECT—	100	<input type="text"/>
NA(not applicable)		<input type="text"/>
EVS (applicable)	100	<input type="text"/>

To be eligible to get admission to General Course an Honours applicant must also apply for General Course

Apply For Honours Courses :

1st Option :  Subject combination :

2nd Option :  Subject combination :

Honours Subject Doted For :  Subject combination :

Subject combination :

Subject combination :

Apply For General Course :

General Course :

General Subject Combination :

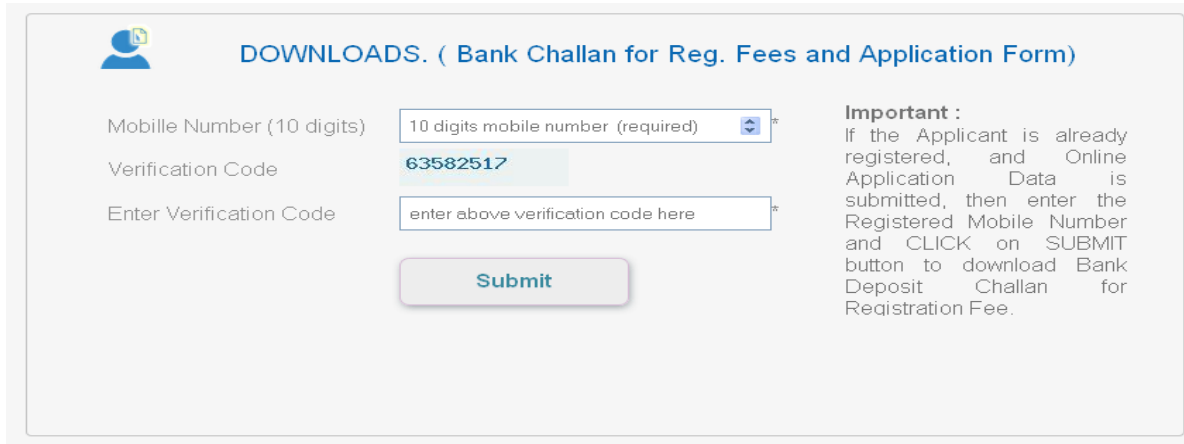
Compulsory Subject :

(IF ALL DATA ARE CORRECT THEN CONFIRMATION PAGE WILL OPEN. OTHERWISE THIS PAGE WILL BE RETAINED SHOWING ERROR MESSAGE)

AFTER SUCCESSFULL SUBMISSION AN SMS WILL BE SENT TO THE MOBILE NO.

## E. PAYMENT OF REGISTRATION FEE FOR ONLINE ADMISSION

Open the page mentioned in Section B and go to BLOCK 4



**DOWNLOADS. ( Bank Challan for Reg. Fees and Application Form)**

Mobbile Number (10 digits)

Verification Code

Enter Verification Code

**Submit**

**Important :**  
If the Applicant is already registered, and Online Application Data is submitted, then enter the Registered Mobile Number and CLICK on SUBMIT button to download Bank Deposit Challan for Registration Fee.

Enter Registered Mobile Number and Verification Code and **click** on **SUBMIT** BUTTON and download the *Bank Challan* for registration fee.

Deposit the amount in the College Account number mentioned in the Challan within due date.

The Bank Challan has three parts (Candidate Copy ,College Copy, Bank Copy). Submit the College Copy of the Challan to the College at the time of document verification in the College.

In case of non-payment of Registration Fee, the application will be treated as cancelled.

Click on **SUBMIT** BUTTON and follow the screen direction.

## F. MERIT LIST

Merit list will be published in the college website